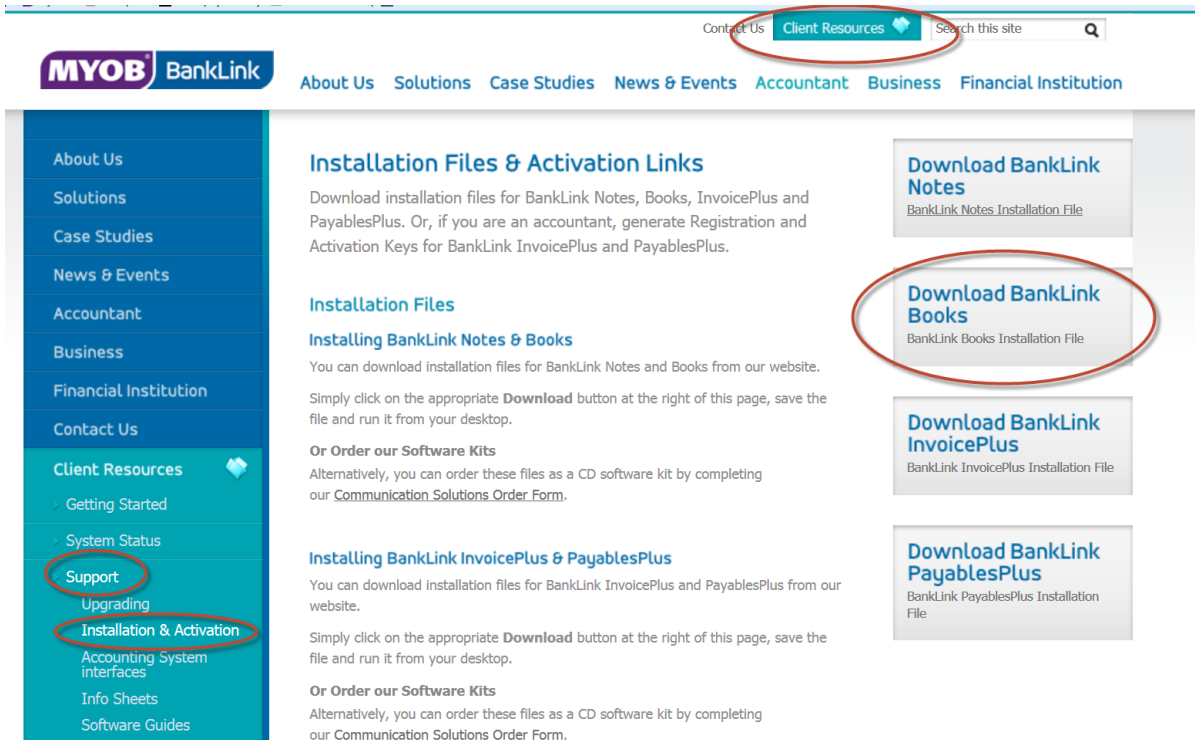


Installing BankLink Books

Step 1: download BankLink Books

Banklink books can be downloaded from the banklink website by clicking on Client Resources at the top and then Support and then Installation & Activation links (on the left). The direct link to the page is http://www.banklink.com.au/index.php/resourcessupport/client_resources_support_au_installation_files. Click on the 'Download BankLink Books Installation File' and download the program.



The screenshot shows the BankLink website interface. At the top, the 'Client Resources' link is circled in red. On the left sidebar, the 'Support' and 'Installation & Activation' links are also circled in red. The main content area is titled 'Installation Files & Activation Links' and contains three sections: 'Installation Files', 'Installing BankLink InvoicePlus & PayablesPlus', and 'Installing BankLink Notes & Books'. The 'Download BankLink Books' button is circled in red. Below it are buttons for 'Download BankLink InvoicePlus' and 'Download BankLink PayablesPlus'. The 'Download BankLink Notes' button is also visible.

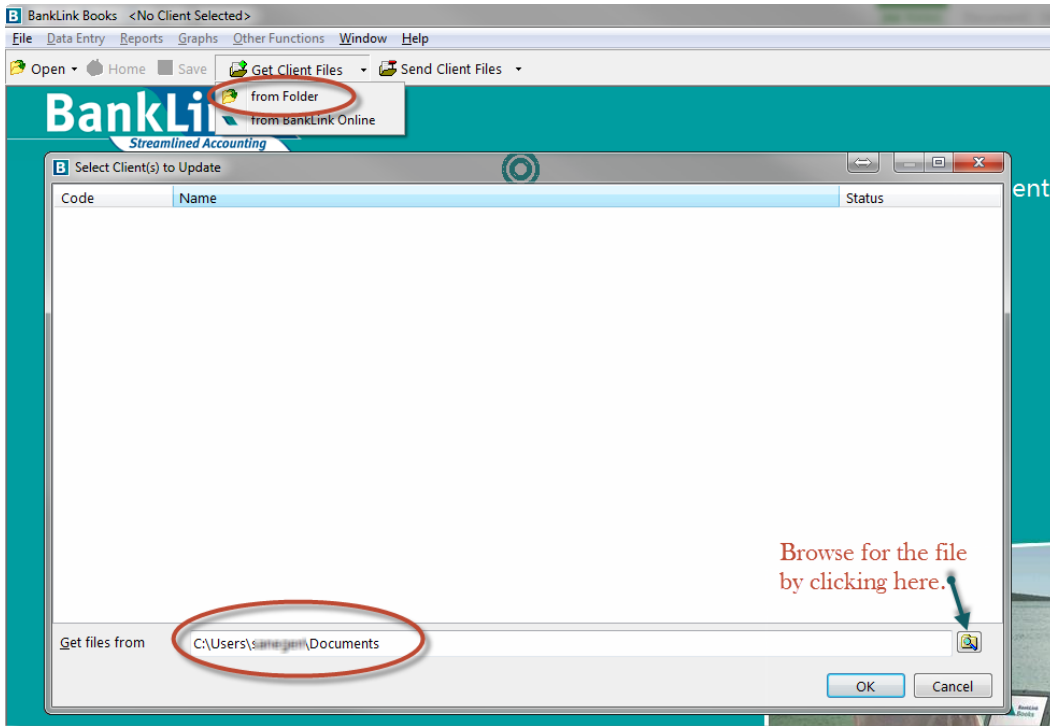
Step 2: Install BankLink Books

Run the installer file you downloaded from BankLink. Accept the default installation location and other default options.

Step 3: Get your files from a folder or by connecting to BankLink online.

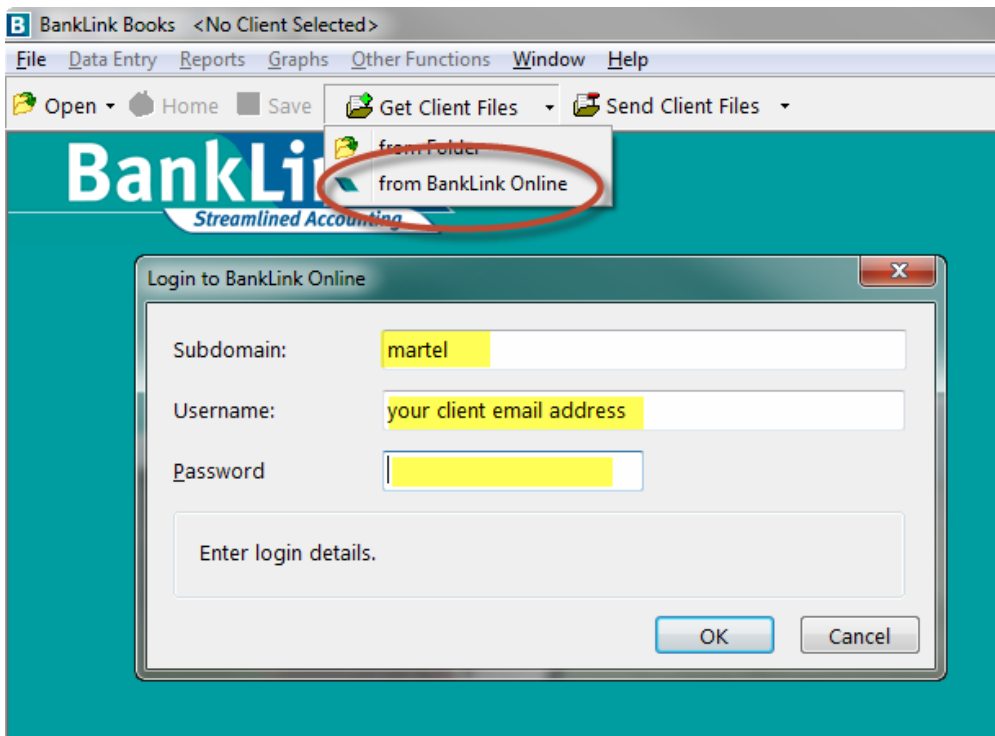
Get Your Files from a folder

Your accountant will need to send you the file. Once you have received the file, save it to a location you can remember. Click on 'Get Client Files' and the 'From Folder.' Find the file and click OK.



Connect to BankLink online to get your files

Click on 'Get Client Files' and then 'From BankLink Online'. You will be prompted with a "Login to BankLink Online" dialogue box. Fill in the fields as per the screenshot below and click OK.



If you have forgotten your password or username please ring us on 02 6882 5922 and ask for your accountant or IT Services.